



**FIRE DISTRICT #1 JOHNSON COUNTY**  
**33364 W. 191st St.**  
**Edgerton, KS 66021**

**MINUTES -- Board of Directors Monthly Meeting**  
**33364 W. 191st St - Edgerton, KS**  
**March 12, 2024, at 7:00**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Dave Drovetta.

**The following staff members were present and signed in:**

Fire Chief Trig Morley	Division Chief Chris Russell
Battalion Chief Ken Phelps	Battalion Chief Brad Davis
Firefighter Personnel	Ashley Smith, Administrative Services

**The following guests were present:**

Joe Connor, Johnson County Assistant Manager  
Jim Francis, Johnson County Fire Services Administrator  
J. Paul Davis, Johnson County Director/EMS Chief  
Lynne Hermansen, Gardner News  
Tony Bergida, Johnson County County Commissioner Constituent

**I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Chairman Dave Drovetta. Board member Mike Casey moved to approve the agenda as written. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 4-0.

**CALL TO ORDER - ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Vice Chair	Absent
Mike Casey	Present
David Drovetta	Present
Keith Johnson	Present
Brian Walker	Present

**II. PRESENTATION**

- a. Oath of Office for new Board Member Brian Walker

Ashley Smith swore in Brian Walker.

### **III. PUBLIC COMMENTS**

Chairman Dave Drovetta presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public comments.

### **IV. APPROVAL OF MINUTES**

#### a. February 13, 2024 Board Meeting Minutes

Board Member Mike Casey moved to approve the February 13, 2024 Board meeting minutes. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 4-0.

### **V. FINANCIAL REPORT**

#### a. February 2024 Financial Report

Chief Morley gave the February 2024 Financial Report. The Fire District budget looks good. Board Member Brian Walker moved to approve the February 2024 Financial Report. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 4-0.

### **VI. OLD BUSINESS**

#### a. Fire Chief Report

The Fire District responded to 463 calls in February.

Skills and Sims at Olathe Fire Department are working really well. Members of the department organized the collaboration. Thanks to Master Firefighter Dilda, Lieutenant Huston and Deputy Chief Stanchfield.

Blue Card Incident Commander certification has been delivered to all of the targeted company officers and Battalion Chiefs of A-Shift.

Chief Morley attended Gardner City Day and a trip to Topeka with Leadership Gardner. Leadership groups across the county attended.

Chief Morley and Deputy Chief Stanchfield attended a meeting with county appraisers and other Fire Districts. The next meeting will be one-on-one to determine budget numbers for 2025.

Firefighter Muniz competed for the World's Strongest Firefighter Competition. He placed 15th overall.

A draft of the district's Capital Improvement Plan was distributed to Fire Board members. The board will plan a work session to work through the plan.

The annual meeting with New Century Airport will commence. Tower Chiefs and operators on or around the airfield will attend.

Firefighter Kirk and crews at Station 83 provided CPR training to Gardner Police Department. As a strong response partner, providing training to them was successful.

Deputy Chief Stanchfield will be attending the selection process for the Ottawa Fire Department Fire Chief.

In March, the Fire District's auditor will be on site at Station 81 to work through the annual financial audit.

Johnson County Financial Management office will be at Station 81 on March 20th to present a demonstration and deeper understanding of the shared services proposal.

Bukaty will be at the April board meeting to discuss the workman's compensation, property and liability renewal for 2024.

The recruitment process began on March 21st. Candidates will be interviewed and will complete skills labs. There are 20 great candidates.

Master Firefighter Rodney Kurtz announced his retirement for April 1st. The Fire District will use the current process to find his replacement as well.

No action taken.

b. Discuss Fire District #2 Contract

Chief Francis and Chief Morley reviewed the current contract details for the new board members. Both Chiefs anticipate that it will be 2-3 months before a contract is ready to present for 2025.

No action taken.

**Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues**

**VII. CONSENT AGENDA**

- a. Consider approval of Administrative Policy 100.23 Deferred Compensation
- b. Consider approval of Administrative Policy 100.24 Retirement and Disability

Board Member Mike Casey moved to approve the Consent Agenda. Board Member Brian Walker seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

**VIII. ADJOURNMENT**

Board Member Mike Casey moved to adjourn the meeting. Board Member Brian Walker seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 7:53 pm.

**ATTEST:**

**Respectfully submitted by:**

**FIRE DISTRICT #1 JOHNSON COUNTY**

\_\_\_\_\_  
Ashley Smith, Administrative Services  
Recording Secretary

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Trig Morley, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 9th day of April 2024.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 JOHNSON COUNTY**