



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
October 10, 2023, at 7:00 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Randy Gregorcyk.

The following staff members were present and signed in:

Fire Chief Trig Morley	Division Chief Colby Stanchfield
Division Chief Aaron Winkler	Fire Marshal Brad Ralston
Battalion Chief Rob Hudspeth	Battalion Chief Jerame Frank
Battalion Chief Chris Russell	Firefighter Personnel
Administrative Services Ashley Smith	

The following guests were present:

Andrew Holder, Fisher, Patterson, Sayler & Smith, LLP, Legal Counsel Fire District #1 Jo. Co.
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered
Jim Francis, Johnson County Fire Services Administrator
Lynne Hermansen, Gardner News
Jeremy Toynbee, Toynbee's House of Horrors
Samantha Caldwell, Toynbee's House of Horrors

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Chairman Randy Gregorcyk. Board member Keith Johnson moved to approve the agenda as presented. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Present
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present
Mike Casey	Present

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

a. Oath of Office for new Board Member Mike Casey

Division Chief Colby Stanchfield presented the Oath of Office to Board member Mike Casey. Mike signed the Oath of Office.

b. Signed acknowledgement of Code of Ethics for Johnson County Public Officials

Board Member Mike Casey signed the acknowledgement of Code of Ethics for Johnson County Public Officials.

No action taken.

IV. PUBLIC COMMENTS

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Chairman Randy Gregorcyk presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

V. APPROVAL OF MINUTES

a. September 12, 2023, Board Meeting Minutes

Board member Keith Johnson moved to approve the September board meeting minutes as presented. Board Secretary/Treasurer Ron Conus seconded the motion. Mike Casey abstained. All other present board members voted in favor of the motion; the motion carried 4-0.

VI. FINANCIAL REPORT

a. September 2023 Financial Report

Division Chief Colby Stanchfield presented the September Financial Report. The Fire District #1 Budget is approximately 1.5% over budget, for the year.

Board Vice Chair Mark Burdolski moved to approve the September financial report as presented. Board Member Mike Casey seconded the motion. All present board members voted for the motion as follows; Casey, yay, Johnson, yay, Gregorcyk, yay, Burdolski, yay, Conus, nay; the motion carried 4-1.

VII. OLD BUSINESS

a. Fire Chief Trig Morley Report

Fire Chief Trig Morley reviewed the September call log of 406 calls within the district.

The Fire District crews have been supporting Spring Hill and Gardner Edgerton High Schools for home football games. The District displayed the American flag in support of the GEHS Homecoming parade.

In addition the Fire District supported several local events, including the Team Hally Mud Run, Cops and Bobbers in Edgerton, Scouts career talks, and the Edgerton Elementary Walk-A-Thon. First Aid training was taught to Girl Scouts. Crews also attended the Gardner Safety Fair and Sunflower Elementary Color Run. Station #84 crews attended the Spring Hill Fall Festival and Parade. The Community Outreach Group created an obstacle course for kids.

The Amazon fulfillment center provided their warehouse for large event training. The simulation was for a large vehicle crash into the building. Division Chief Aaron Winkler worked with Emergency Management on the exercise.

Captain Matt Gillotti deployed on a Wildland assignment in northern California. He is training to be a Type 3 Public Information Officer. This deployment provided several opportunities for training and experience to complete his task book. Upon completion, Captain Gillotti will be qualified in the National Database.

This month crews are focusing on Blitz attack training for fire calls. Crews have been meeting and exceeding the objectives that Chief Winkler provided. The purpose of this training is to flow large volumes of water in a narrow time frame.

Board Member Mike Casey appreciated the report and the Fire District's Staff activity and engagement. He applauded the staff for seeking engagement with their communities.

Board Secretary/Treasurer Ron Conus asked if any new participants joined CERT. Chief Winkler responded that four individuals began the month-long training and two completed it. Their training ended last Thursday.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VIII. NEW BUSINESS

- a. Consider approval of the updated Administrative Policy 100.06 Base Salary Rates to make title/rank changes to the position of Deputy Chief, Division Chief, and Battalion Chief.

Fire Chief Morley presented the policy to the Board seeking changes to titles and ranks of Senior Officers. Several senior positions were eliminated. Existing staff have taken on additional responsibilities. Chief Morley proposed an organizational chart with Aaron Winkler ranked as Deputy Chief of Operations/Training and Colby Stanchfield ranked as Deputy Chief of Admin/Finance/EMS. Chief Morley also proposed Brad Ralston be ranked as Division Chief of Prevention/Fire Marshal and Chris Russell ranked as Division Chief of Logistics. No pay changes proposed for this change.

Board member Mike Casey moved to approve the updated Administrative Policy 100.06 Base Salary Rates to make title and rank changes to the position of Deputy Chief, Division Chief, and Battalion Chief. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

b. Consider approval to republish the 2023 Budget

Chief Morley presented the documentation to republish the budget. Chief Stanchfield explained that additional revenue is from Wildland deployments, special projects such as the Garmin Air Show and haunted houses. Staff requested the Board's approval to set Public Hearing to republish the 2023 Budget.

Board Secretary/Treasurer Ron Conus moved to approve the republished 2023 Budget. Board member Keith Johnson seconded the motion. All other present board members voted in favor of the motion; the motion carried 5-0.

c. Consider approval to hold a Public Hearing on November 14, 2023, at 7:00 pm for the 2023 Budget year.

Board member Keith Johnson moved to approve holding a Public Hearing on November 14, 2023, at 7:00 pm for the 2023 Budget year. Board Secretary/Treasurer Ron Conus seconded the motion. All other present board members voted in favor of the motion; the motion carried 5-0.

d. Consider approval of an employee agreement with the Fire Chief.

Board Chair Randy Gregorcyk requested this matter be put on hold until after an executive session.

IX. EXECUTIVE SESSION

Board Chairman Randy Gregorcyk moved to enter Executive Session at 7:46 pm to discuss personnel matters of non-elected personnel, pursuant to K.S.A. 75-4319(b)(1), for twenty minutes with the meeting to resume at 8:06 pm, in the same room, with Board of Directors, Fire District Attorney, Andrew Holder, and Fire Chief Trig Morley invited to attend. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

Board member Keith Johnson motioned to re-enter the open meeting at 8:06 pm. Board Secretary/Treasurer Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

New Business Item D to consider approval of an employee agreement with the Fire Chief was opened for discussion. Board member Mike Casey stated that he would not be voting in favor of the motion due to the section regarding Chief Morley's permission to be deployed on Wildland assignments.

Board Chairman Randy Gregorcyk moved to approve the employee agreement with the Fire Chief. Board member Keith Johnson seconded the motion. All present board members voted for the motion as follows; Casey, nay, Johnson, yay, Gregorcyk, yay, Burdolski, yay, Conus, yay; the motion carried 4-1.

Board Secretary/Treasurer Ron Conus requested to comment before adjournment. He invited Jeremy Toynbee to the podium to speak on behalf of the Toynbee House of Horrors. Mr. Toynbee explained his concerns with the invoice the Fire District distributed for Fire Protection for the haunted house for the 2023 season. He questioned the cost rise from \$700 in 2016, to \$3500 to \$4500 in 2022, to \$5000 this year. He appreciated everything the firefighters have done for them and the service provided. He questioned the cost of two people and a truck to be at their

property. He felt they were being held at a standard higher than firework stands.

Board Chair Randy Gregorcyk asked the Fire Chief and Fire Marshal to make themselves available to Mr. Toynbee to discuss the cost of the fire protection. He stated that Chief Morley can provide more data and suggested the Fire District and Toynbee reach a mutual agreement.

Board Chairman Randy Gregorcyk challenged the Fire Chief and staff to set a work session with the Board of Directors to discuss 2024. He would like to establish a CIP, annual goals and benchmarks for the 2024 year.

X. ADJOURNMENT

Board member Mike Casey moved to adjourn the meeting. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting was adjourned at 8:15 pm.

Next monthly board meeting will be held on November 14th, 2023 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 14th day of November 2023.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY