



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
November 14, 2023, immediately following Public Hearing

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:08 pm by Chairman Randy Gregorcyk.

The following staff members were present and signed in:

Fire Chief Trig Morley	Deputy Chief Colby Stanchfield
Deputy Chief Aaron Winkler	Division Chief Brad Ralston
Division Chief Chris Russell	Battalion Chief Ken Phelps
Firefighter Personnel	Administrative Services Ashley Smith

The following guests were present:

Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered
Jim Francis, Johnson County Fire Services Administrator
Lynne Hermansen, Gardner News
J. Paul Davis, Director/EMS Chief Johnson County

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Chairman Randy Gregorcyk. Board member Keith Johnson moved to approve the agenda as presented. Board member Mike Casey seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Present
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present
Mike Casey	Present

II. PUBLIC COMMENTS

Chairman Randy Gregorcyk presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not

part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

III. APPROVAL OF MINUTES

a. October 10, 2023 Board Meeting Minutes

Board member Keith Johnson moved to approve the October 10, 2023 Board meeting minutes. Board member Mike Casey seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

IV. FINANCIAL REPORT

a. October 2023 Financial Report

Fire District #1 accountant, Matt Magle, CPA, was present to answer questions. Currently, the Fire District is approximately 1.5% over budget. Board Chair Randy Gregocyk asked what revenue was still left to be received. Deputy Chief Stanchfield stated that revenue from two wildland deployments and the Garmin Air Show remained.

Board Secretary/Treasurer Ron Conus noted that the majority of the budget overage was due to ad valorem taxes that were approximately \$200,000 less than official projections. He noted the progress that the Fire District has made but added that December has three pay periods.

Board Chairman asked if there were any large spending items remaining for the year. Chief Morley responded no. Board member Mike Casey asked if discretionary spending is limited. Chief Morley stated that all spending and purchases need prior approval. Chief Morley and Johnson County Fire Services Administrator, Jim Francis are working together to verify spending needs before they occur.

Board member Mike Casey moved to approve the October 2023 Financial Report. Board member Keith Johnson seconded the motion. All board members voted as follows: Casey, yay; Johnson, yay; Gregocyk, yay; Burdolski, yay; Conus, nay. The motion carried 4-1.

V. OLD BUSINESS

Chief Morley summarized the year-to-date calls of 4,108. The month of October had 408 calls; 228 were medical.

Chief's Morley and Winkler attended the Blue Ribbon ceremony at Edgerton Elementary. The school was 1 of 4 that received the Blue Ribbon award.

Chief Morley toured the Panasonic Facility with Johnson County Government officials and Department Heads.

Firefighter Wernicke presented information about the Fire Science program at the USD 231 School Board meeting. Chief's Morley and Winkler were in attendance with past students, on behalf of the program.

The Fire District supported many schools and local businesses with Trunk or Treats, as well as presented Fire Safety talks with students around the district.

The Fire District supported high school football games at Spring Hill and Gardner Edgerton. In addition, the Spring Hill State Soccer Tournament was supported by crews.

Toynbee's House of Horror season concluded with one evening being canceled due to weather. With that cancellation, the original estimate for \$5,000 was reduced to \$3,900. The owner indicated that he planned to operate next year. Board Secretary/Treasurer Ron Conus thanked the Fire Chief and staff for their approach and complemented their great jobs.

In October, three crew members, (Captain Eric Kramer, Captain Andrew Dilda, and Firefighter Jake Wilkinson), were commended for their life-saving efforts for a patient. HCA and Overland Park Regional hosted the ceremony.

Last month all EMT certified staff members underwent credentialing. Captain Andrew Dilda and Lieutenant James Huston organized and led the skills. Each crew member also completed a 50 question test.

The annual coat drive at Gardner Walmart was hosted by CERT and Fire District #1. There were 106 coats collected. They will be distributed to students in need in the Gardner Edgerton and Spring Hill school districts.

Company level fire rescue training was led by Captain Keith Jeffry. In addition, Kansas Officer Fire 2 will be hosted at Station 81. The 4th quarter medical skills and simulations training will be partnered with Med Act.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues

VI. CONSENT AGENDA

- a. Administrative Policy 99.00 Nature of Employment
- b. Administrative Policy 100.27 Reporting on the Job Injuries
- c. Administrative Policy 100.32 Organizational Chart
- d. Administrative Policy 100.33 Pregnant Commissioned Employees
- e. Administrative Policy 100.51 Fire-Medic Program & Associated Premium Pay

Board Chairman requested that any issues be removed from the Consent Agenda. Board Secretary/Treasurer Ron Conus stated he had questions on items B, D, & E. Board Chair Gregorcyk sought approval for items A and C. Board member Mike Casey moved to approve Administrative Policy 99.0 Nature of Employment and Policy 100.32 Organizational Chart. Board Chair Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

Board Secretary/Treasurer Ron Conus inquired about the process of reporting on-the-job injuries. Board member Mike Casey asked if a committee reviewed the injury reports to assess and

improve risk management. Chief Morley answered no but noted that it's a great recommendation. Board member Mike Casey requested clarification that a private room is available for all pregnant employees after they return to work, for milk expression. Chief Morley responded that yes. Each station has rooms with locks, where pumping can occur privately.

Board Secretary/Treasurer Ron Conus asked if all Fire District #1 firefighters are EMTs. Chief Morley responded yes. Conus also asked if there is a specific goal for the number of paramedics on staff. Chief Stanchfield said that we will have 9 next year as long as we don't lose anyone. The Paramedic program has a 5 year contract. The cost of paramedic training is prorated over the 5 years so that if an employee leaves, they have to pay back tuition. Chief Morley added that the Fire District's goal is to have an ALS on every apparatus. First, there must be available staff. Second, there needs to be funding for equipment.

Board Secretary/Treasurer Ron Conus moved to approve Administrative Policy 100.27 Reporting on the Job Injuries, Policy 100.33 Pregnant Commissioned Employees and Policy 100.51 Fire-Medic Program & Associated Premium Pay. Board member Mike Casey seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

VII. NEW BUSINESS

- a. Consider approval of the 2024 Code Enforcement Agreement with Fire District No. 2.

Chief Morley presented the Code Enforcement Agreement with Fire District #2 for 2024. Chief Morley worked with Fire Services Administrator, Jim Francis to update the agreement with a one year term. Then, in 2025, they will have the opportunity to add Code Enforcement to the Fire District #2 service area contract. There were minor changes with updates of terms and conditions, dates, and pricing.

Board member Mike Casey moved to approve the 2024 Code Enforcement Agreement with Fire District #2. Board Secretary/Treasurer Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

VIII. ADJOURNMENT

Board member Keith Johnson moved to adjourn the meeting. Board Vice Chair Mark Burdolski seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting was adjourned at 8:02 pm.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 12th day of December 2023.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**