



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
May 9th, 2023, at 7:00 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Randy Gregorcyk.

The following staff members were present and signed in:

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| Fire Chief Dennis Meyers | Division Chief Colby Stanchfield |
| Division Chief Aaron Winkler | Fire Marshal Brad Ralston |
| Battalion Chief Ken Phelps | Battalion Chief Brad Davis |
| Battalion Chief Chris Russell | Lieutenant Medic James Huston |
| Master Firefighter David Wolf | Administrative Services Ashley Smith |

The following guests were present:

Andrew Holder, Fisher, Patterson, Saylor & Smith, LLP, Legal Counsel Fire District #1 Jo. Co.
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered
Shirley Allenbrand, Johnson County Commissioner
Jim Francis, Johnson County Fire Services Administrator
Charles Welsh, CFP, Central Trust Company

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Chairman Randy Gregorcyk. Board member Keith Johnson moved to approve the agenda as presented. Board Secretary/Treasurer Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

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| Randy Gregorcyk, Chairman | Present |
| Mark Burdolski, Vice Chair | Absent |
| Ron Conus, Secretary/Treasurer | Present |
| Keith Johnson | Present |
| Connie Schmidt | Present via Phone-in |

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public was present.

IV. APPROVAL OF MINUTES

- a. April 11, 2023 Board Meeting Minutes

Board member Keith Johnson moved to approve the April 11, 2023 Board Meeting Minutes as written. Board Secretary/Treasurer Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

V. FINANCIAL REPORT

- a. April 2023 Financial Report

Fire District #1 Accountant Matt Magle presented the April 2023 Financial Report. Overall items are on track for where they should be. Board Secretary/Treasurer Ron Conus requested an explanation for the difference between interest restricted and operating expenses. Matt explained that the interest restricted items are the S&V, Contingency, and Equipment reserve funds.

Fire Chief Dennis Meyers asked Division Chief Colby Stanchfield to present a snapshot of the Fire District's investments thus far. Chief Stanchfield provided the board with a spreadsheet showing the different investments and their returns so far. Although the interest rates will fluctuate, the investments have been positive. Board Chairman Randy Gregorcyk thanked Board Secretary/Treasurer Ron Conus's work with the Fire District executive staff on executing the planning and action of the investments.

Board Treasurer/Secretary Ron Conus moved to accept the April 2023 Financial Report. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

VI. OLD BUSINESS

- a. Fire Chief Dennis Meyers Report

Chief Meyers stated that the executive staff spent April getting financials lined up in preparation for the Budget system.

Chief Meyers and Chief Winkler attended the Edgerton Public Safety meeting.

Last weekend, the Fire District took second place in the Battle for the Blood. The drive was able to collect 47 pints of blood donations. Chief Meyers thanked Master Firefighter Kale Neis for his work organizing the event. He and the Local #3559 did a great job.

Last Saturday, Chief Meyers, Battalion Chief Mike Hirschmann and Captain Adam Robinson attended a public education event at Olathe Fire Department for the Wildland Department. They took the new wildland Type 3 engine with them. They answered questions that the public had about wildland deployments.

Director of Administrative Services Mary Bush's retirement reception will be this Friday, May 11th, from 9-11am at Station #81. Board Chairman Randy Gregorecyk encouraged all board members to make time to send Mary off.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VII. NEW BUSINESS

- a. Consider approval of switching to EPR Fireworks for multiple digital platforms.

Battalion Chief Chris Russell presented the EPR Fireworks platform. The new software platform will replace the existing six platforms being used. It provides payroll, scheduling, fire and medical reporting, asset management, and repair orders. After collecting several quotes, EPR provided the best option. After the initial setup and training, the District will save approximately \$6,000 per year.

Two Fire Departments are already using EPR and have good customer service with the program. The partnership with CAD and those two departments allowed Fire District #1 to split the cost with the other departments using it.

Board Treasurer/Secretary Ron Conus moved to approve switching to EPR Fireworks for multiple digital platforms. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

- b. Discuss Johnson County Government Budget and Financial Planning staff providing Johnson County Fire District #1 staff with budget and forecasting support beginning immediately for the FY 2024 budget process.

Johnson County Fire Services Administrator Jim Francis presented. Last month the Fire Board of Directors and county representatives discussed the shared services provided by the county. The suggested services would provide budget assistance to the Fire Board of Directors and Fire District #1 Executive Staff. The services include, development and forecast, budget format, a five-year CIP, financial forecast, state budget forms as well as the budget process and timeline. Chief Francis asked if anyone has any questions.

Board Member Keith Johnson requested the date of the assessed evaluation release. Chief Francis anticipates June 15th or June 16th. The July Board of Directors meeting will be the meeting to pass the resolution and publication of the budget. A budget hearing is necessary prior to the presentation of the budget for Board of County Commissioners approval on August 31st. Dates will be confirmed by the county. In addition, Board Member Keith Johnson asked if we will have accurate numbers by July 1st to work with. Chief Francis stated that it is unknown at this time.

Board Member Connie Schmidt noted that she is in favor of working with the county since their staff works on budgets in their day-to-day.

Chief Meyers noted we have had to republish in the past due to contracts. Part of the shared services will show the Fire District how to include reserve funds to spend more in the bottom line without republishing the budget. The neutral rate is getting more complicated. It will also allow the district budget to work off of one mil levy instead of two.

Board Chairman Randy Gregorcyk requested which Fire District #1 staff members would be involved. Chief Meyers answered that it would be himself, Chief Stanchfield and Chief Winkler.

County Commissioner Shirley Allenbrand expressed her gratitude to the staff and Board of Directors for allowing the county to bring the services forward. Being the elected official, she reached out to the Mayors of Gardner, Edgerton and Spring Hill on the offered services. All were supportive of moving forward.

Board Secretary/Treasurer Ron Conus moved to approve Johnson County Government Budget and Financial Planning staff providing Johnson County Fire District #1 staff with budget and forecasting support beginning immediately for the FY 2024 budget process. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

VIII. EXECUTIVE SESSION

- a. Consider going into executive session with the Board's attorney, Andrew Holder, for the purpose of receiving legal advice, which is privileged in the attorney-client relationship.

Board Chairman Randy Gregorcyk removed the Executive Session from the agenda as written. The necessary information was not provided in time for the meeting to take into Executive Session.

No action was taken.

IX. ADJOURNMENT

Board Member Keith Johnson moved to adjourn the meeting. Board Treasurer/Secretary Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 7:34 pm.

Next monthly board meeting will be held on June 13th, 2023 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Colby Stanchfield, Division Chief,
Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 13th day of June 2023.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY