



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
February 13, 2024, at 7:00

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Vice Chairman Mark Burdolski.

The following staff members were present and signed in:

Fire Chief Trig Morley	Deputy Chief Colby Stanchfield
Division Chief Brad Ralston	Battalion Chief Jeremy Frank
Battalion Chief Rob Hudspeth	Firefighter Personnel
Ashley Smith, Administrative Services	

The following guests were present:

Shirley Allenbrand, Johnson County 6th District Commissioner
Joe Connor, Johnson County Assistant Manager
Jim Francis, Johnson County Fire Services Administrator
J. Paul Davis, Johnson County Director/EMS Chief
Lynne Hermansen, Gardner News
Brian Walker, CPA, Gardner Citizen

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Vice Chairman Mark Burdolski. He noted a date change for last month's meeting. The minutes up for approval are for January 16, 2024. Board member Mike Casey moved to approve the agenda as amended. Board member Keith Johnson seconded the motion. All board members voted in favor; the motion carried 4-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Vice Chair	Present
Mike Casey	Present
David Drovetta	Present
Keith Johnson	Present

II. PUBLIC COMMENTS

Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public comments.

III. APPROVAL OF MINUTES

a. January 16, 2024 Board Meeting Minutes

Board member Dave Drovetta moved to approve the January 16, 2024 Board meeting minutes. Board Member Keith Johnson seconded the motion. All board members voted in favor; the motion carried 4-0.

IV. FINANCIAL REPORT

a. January 2024 Financial Report

Deputy Chief Stanchfield gave the January 2024 Financial Report. As of the end of January, the Fire District is right on budget. Board member Mike Casey moved to approve the January 2024 Financial Report. Board member Dave Drovetta seconded the motion. All present board members voted in favor; the motion carried 4-0.

V. OLD BUSINESS

a. Fire Chief Report

Chief Morley introduced Brian Walker to the Fire Board of Directors. Brian Walker will be on the Consent Agenda for the Johnson County Board of County Commissioners to be voted onto the Fire District #1 Board of Directors in March.

The Fire District responded to 511 calls in January. Of the calls, 294 were medical type and 217 were fire calls.

Chiefs met with ECC to review a new CAD demo that may be initiated in 2025. In addition, they reviewed matrix responses in our area to make adjustments and resourcing for call types. Several adjustments were made.

Chief Morley was invited to attend a panel with Emergency Management on a debris management program for hazard mitigation planning. The Fire District must adopt the mitigation plan later in the year.

Chief Morley joined Leadership Gardner through the Chamber of Commerce. There are 15 participants for the first annual program. The attendees collaborate on team building and leadership development.

Currently the Volunteer program is being revamped to include additional levels of involvement. The new program will give Candidates the opportunity to observe training and calls without entering a hazardous environment.

Overland Park Regional Perinatal Outreach gave Firefighters the opportunity for continuing education credits while learning about pregnant patient care, child delivery and newborn care.

Master Firefighter Dilda organized the classes. Chief Morley thanked him.

January began the skills and simulations with the Olathe Fire Department. Relocating to Olathe Fire Department reduced the number of locations for Med Act to attend. While attending these trainings, crews will be out of service. The feedback has been positive.

Kansas Forest Service completed our readiness review for qualifications and equipment. Captain Adam Robinson worked with KS Forest Service. No issues were reported.

Fire Marshal Brad Ralston and Captain Inspector Pete Graham attended the Kansas IAAI conference in Wichita. The conference offered continuing education credits for inspectors across the state.

Chief Morley and Deputy Chief Stanchfield attended the Retirement Reception for Medical Director Dr. Jacobson. The new Medical Director, Dr. Bryan Beaver started his duties for Johnson County.

Chief Morley and Division Chief Ralston attended a meeting with Gardner Police Department, Johnson County Health & Environment and American Red Cross. The group evaluated issues with an apartment complex in Gardner that was without running water in December. The group hopes to resolve issues for residents' water needs and the needs of emergency responders.

During the November Board of Directors work session, key issues for 2024 were discussed. Chief Morley gave updates on the items. Fire District staff are meeting with Legal Counsel and our insurance broker, Bukaty, about options for our retired staff. In addition, staff met about Strategic Planning and the coming steps to take. Chief Morley reached out to local companies for cost estimates. Currently all options are still being evaluated.

Firefighter Muniz is competing in the World's Strongest Firefighter Competition at the end of the month. He does all the training on his own. Members of the Fire District attend to support him.

Firefighter Lukinac submitted his resignation letter. He accepted a position with Olathe Fire Department. Chief Morley and his Battalion Chiefs met with him. He is excited about the opportunity. A job posting for his replacement is published and will remain open until February 29th.

No action taken.

b. Discuss Fire District #2 Contract

Chief Francis and Chief Morley will be meeting next week to discuss conceptual ideas. The goal is to have an agreement draft ready for the March Fire Board meeting.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues

VI. NEW BUSINESS

a. Special Election for Board Chairman and Secretary/Treasurer

Board member Mike Casey nominated Keith Johnson for the Board Secretary/Treasurer position. Mark Burdolski seconded the nomination. All board members voted in as follows; Casey, yay; Johnson, abstain; Burdolski, yay; Drovetta, yay. The vote passed.

Board Vice Chair Mark Burdolski nominated Dave Drovetta as Board Chairman. Board member Mike Casey seconded the nomination. All board members voted in as follows; Casey, yay; Johnson, yay; Burdolski, yay; Drovetta, abstain. The vote passed.

VII. ADJOURNMENT

Board member Mike Casey moved to adjourn the meeting. Board Chairman Dave Drovetta seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 7:55 pm.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 12th day of March 2024.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**